

ICAR - Central Institute of Agricultural Engineering, Bhopal-462038

Prioritization, Monitoring and Evaluation (PME) Cell

Proposal for Human Resource Development (HRD) programme

1. Broad area: **Automobile Maintenance, Road Safety and Behavioural Skills**
2. Training title: Competency Enhancement Programme on Automobile Maintenance, Road Safety and Behavioural Skill Development for Vehicle Drivers of ICAR.
3. Course content:

Day 1 (Forenoon)	Registration, Inaugural Session and visit to Institute facilities.
Day 1 (Afternoon)	Basics of vehicle management with exposure to different systems of motor vehicles.
Day 2 (Forenoon)	Technical aspects and guidelines of road safety, general traffic rules and Motor Vehicle (Amendment) Bill 2016.
Day 2 (Afternoon)	Exposure to advanced features and technologies of modern motor vehicles.
Day 3 (All day)	Visit to Eicher Tractor Ltd. Mandidweep and local automobile industries.
Day 4 (Forenoon)	Development of behavioural and communicational skills.
Day 4 (Afternoon)	Demonstration-cum-visit to vehicle servicing and repairing workshop.
Day 5 (Forenoon)	Periodic and preventive maintenance of vehicle with hands-on training and insurance claim guidelines for vehicles.
Day 5 (Afternoon)	Trainees' feedback and valedictory session.

4. Training objectives:
 - i. To induce the basic skills on automobile (LMV / HMV), monitoring and maintenance.
 - ii. To ensure road safety and exposure to motor vehicle rules (with amendments)
 - iii. To improve behavioural and communication skills for all-round personality development.
5. Course duration: **5 days**

6. Proposed dates of commencement for the programmes:

July 18-22, 2017 (batch-I)

September 19-23, 2017 (batch-II)

November 27 - December 01, 2017 (batch-III)

7. Methodology: It should consist of a blend of practical and lectures, self-exploration instruments, experiential learning, experience sharing and group discussion as well as field visit/study tour (half or full day), as applicable.

8. Type of participants: **Regular Drivers in technical grades** (Car/bus/jeep)

9. Financial liability: No registration fee will be charged from the participants (regular drivers in technical grades from ICAR). However, the TA/DA will be borne by the sponsoring institute of the trainee. **Boarding and lodging facilities at ICAR-CIAE guesthouse will be arranged on payment basis.** ICAR-CIAE will only provide registration materials, training manual and working tea/lunch as per the approved ICAR Norms (see Annexure-I).

10. No. of participants and batches: **35 per batch, 3 batches** (Participants will be nominated from ICAR Hqrs)

11. Programme Coordinator (s) along with contact details:

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