

Off-Campus Training Programme
on
Motivation, Positive Thinking and
Communication Skills
for Technical Staff (T-1 to T-4) of ICAR
at

ICAR- Central Institute of Agricultural Engineering, Bhopal

August 1-7, 2018



Programme Directors from NAARM

K.V Kumar

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Dr. S.P. Singh



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The ICAR-National Academy of Agricultural Research Management (NAARM), Hyderabad announces an Off-Campus "Training Programme on "Motivation, Positive Thinking and Communication Skills for Technical Staff (T-1 to T-4) of ICAR" at ICAR-Central Institute of Agricultural Engineering, Bhopal during August 1-7, 2018. The ICAR-CIAE is a premier Institute in the country to conduct basic, applied and adaptive research in agricultural engineering. Human resource development by organizing specialized training courses is a major commitment of the Institute to upgrade the skills of engineers, scientists, subject matter specialists, farmers, manufacturers and planners engaged in the promotion of farm mechanization in the country.

Background

One of the most critical problems faced by the organizations is the development of general management for dealing with the demands of rapidly changing external and internal environment. Modern management skills, effective personnel management system, adoption of modern technology for work simplification, automation have become essential components for providing constructive services by the technical staff in the ICAR System. These officers play a pivotal role in extending research support in the organization. Services offered by the technical staff help in collective planning and coordinating the management aspect of research which in turn help meeting the goals and improve productivity of research organizations. This training programme is intended to build the capacity of technical staff through appropriate modes.

Objective

To improve skills and efficiency in discharging functions and providing constructive technical support in meeting the organizational goals and targets.

Methodology

The programme will consist of a blend of lectures, case analysis and hands on exercises.

Content

The programme would cover the following broad areas:

- Motivation
- Trust building
- Interpersonal relationship
- Positive attitude
- Assertiveness
- Teamwork
- Understanding people's behavior
- Communication Skills

Programme Venue

ICAR-Central Institute of Agricultural Engineering, Nabi Bagh, Berasia Road, Bhopal – 462038, Madhya Pradesh

Programme Duration

August 1-7, 2018 (7 days). Participants are expected to arrive ICAR-CIAE by the evening of July 31, 2018, and can leave after 1700 hrs on August 7, 2018.

Last Date for sending nominations: July 15, 2018

Programme Fee

There is no registration fee, however the participants have to pay boarding and lodging charges at an approximate cost of Rs 600/- per day.

Eligible Participants

ICAR Technical Staff in the Grades T-1 to T-4.

Board and Lodging

All participants are expected to stay in the well-furnished ICAR-CIAE Guest house on twin-sharing basis. Participants are requested not to bring any family member with them.

How to Reach CIAE

Bhopal is well connected by air, rail and road. The Institute campus is located on Berasia Road and is 7 km from Bhopal railway station and 10 km from airport. Pre-paid auto rickshaw and taxi can be availed at railway station to reach CIAE Bhopal campus.

Climate

The climate in Bhopal in the month of July-August is moderately humid with temperature ranging from 25 C to 35 C

TA/DA

Travel TA and DA has to be met by the participants/sponsoring organizations.

How to Apply?

Applicants are advised to fill the nomination form online after registration on Training Management Information System (<http://www.naarm.org.in/training>). Upload the filled, signed and scanned nomination form onto Training Management Information System or mail it to Programme Directors.

For programme specific queries if any, the interested participants may contact concerned Programme Directors.

Programme Directors

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